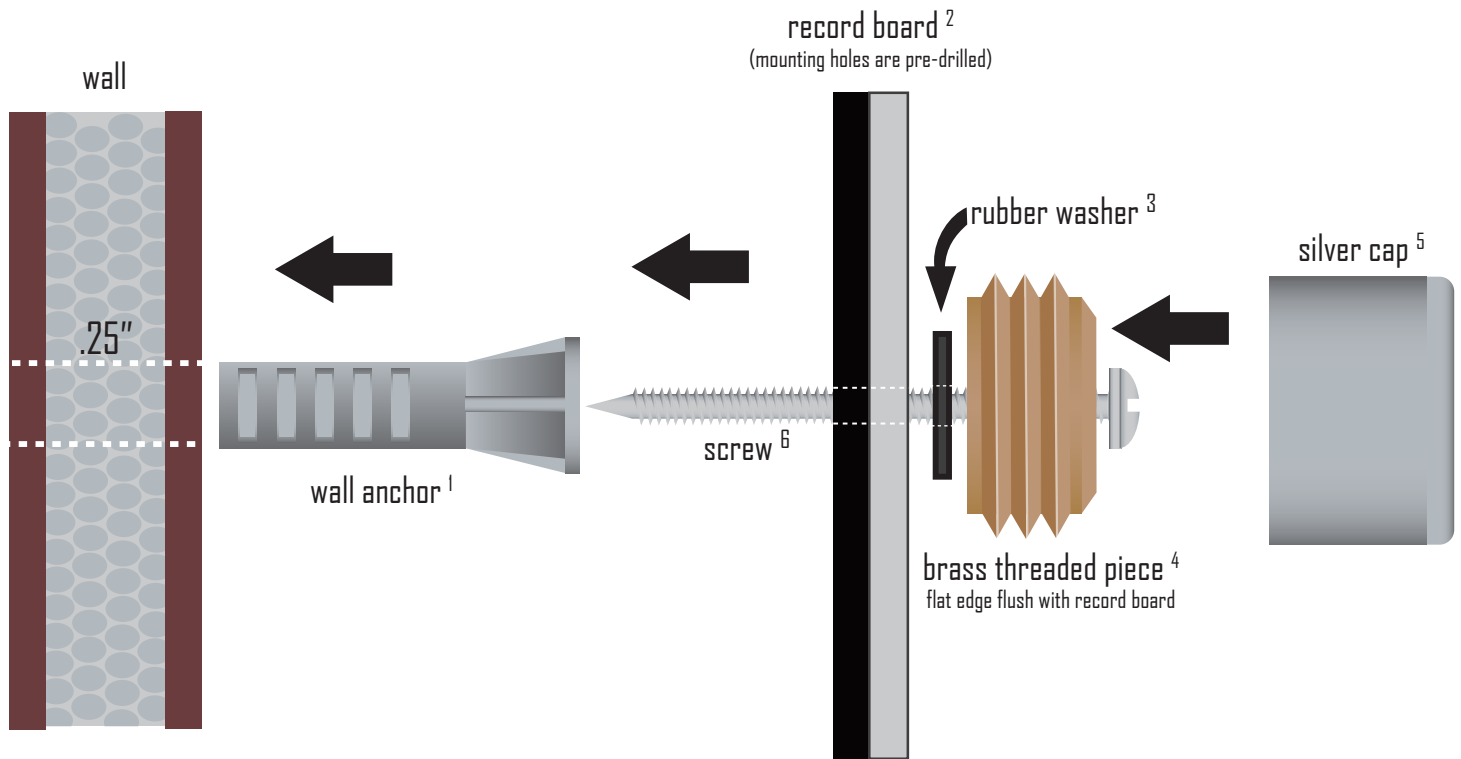


SchoolPride® Easy Change Record Board Installation Instructions



1. Find a friend to help with installation, do not install by yourself.
2. Dust off wall with dry cloth, to ensure proper tape adhesion.
3. Draw a level line for bottom edge of board².
4. Hold board² on wall and ensure that board is immobilized. Use pre-drilled holes on Records Board² as a guide, and mark the wall with a pencil for anchors. (one person hold board other person mark board) **Warning: Do not drill holes for the anchors thru the pre-drilled holes in the Record Board².**
5. Remove board² from wall and drill holes for anchors¹ (into the block or brick, not the mortar) using .25" masonry drill bit.
6. Use hammer and tap anchors¹ into wall.
7. Remove silver cap⁵ from included brass threaded piece⁴.
8. Place board² over holes in wall, feed screw through brass threaded piece⁴, rubber washer³ and pre-drilled hole in the record board². Using a screw driver hand tighten screws carefully.
Warning: Tightening too tight can crack the board². Each board² has been inspected before shipment.
9. Gently pull board² away from wall. Peel off tape backing, then press and hold to wall to ensure adhesion.
10. Place silver cap⁵ over screw head⁶ and brass threaded piece⁴ and tighten. Remove white tape on sides of board².